

<Handling of Personal Information of Degree Recipients>

Personal information of degree recipients will be reported and published based on laws and regulations. Also note that personal information might be provided to the Okayama Medical Alumni Association under request from the organization (only in case of medical students).

Specific details of the personal information to be reported, published and provided based on laws, regulations, and the request of the Okayama Medical Alumni Association are as follows:

1. Report and Publication based on Laws and Regulations

1) Degree Regulations (Order No 9, the Ministry of Education, 1953)

(Report on Degree Conferral)

Article 12: When conferring a doctor's degree, a university or the National Institution for Academic Degrees and University Evaluation shall report the degree conferral to the Minister of Education, Culture, Sports, Science and Technology by submitting a separately stated form No. 1 (...) or a separately stated form No. 2 (...) within three months from the day of the degree conferral.

<Items to Be Reported>

- Number (Kou / Otsu No. XXXX)
- The name of the relevant degree recipient's division
- Person to whom the doctor's degree was conferred: name (plus *kana* syllables), sex, date of birth, and registered domicile
- Completion of a doctor's course: the relevant graduate school's name, division's (department's) name, and date of completion (withdrawal)
- Title of the doctoral thesis, date of the degree conferral, date of accepting the doctoral thesis, and date of completing the thesis review

2) Report on Conferral of a Doctor's Degree (Notice, the Ministry of Education, 1975)

Theses and some other documents shall be sent directly to the National Diet Library in accordance with the following procedure (...).

<Send>

- List (No., name, doctoral thesis title, etc.)
- Doctoral thesis

3) [Okayama University Degree Regulations](#) (Okayama University Regulations No. 1, 2004) [Excerpt] (Publication of Abstracts, etc.)

Article 20: When conferring a doctor's degree, the University shall publish the relevant thesis abstract and review result summary within three months after the date of the degree conferral.

(Publication of a Degree Thesis)

Article 21: Those who have received a doctor's degree shall publish their degree thesis by printing it within one year from the date of receiving the degree. However, this does not apply if they have already published their degree thesis by printing it before receiving their degree.

2. Notwithstanding the preceding clause, those who have received a doctor's degree can publish a summary of their thesis, instead of its full text, by printing it under unavoidable circumstances, as long as there is approval from the University President.

In such a case, the President shall ensure that the full text of the thesis is available for perusal, if requested.

3. In a case where the preceding clause is applicable, "Theses for Okayama University Degree Review" shall be shown clearly.

2. Provision based on a Request from the Okayama Medical Alumni Association

It is optional to provide personal information to the Okayama Medical Alumni Association. If you have an

objection to such provision, contact the Graduate School Office of the Academic Affairs Division.

<[Request from the Okayama Medical Alumni Association](#) [Excerpts]>

At the Okayama Medical Alumni Association, we issue a newsletter twice a year and an association membership list every two years, with both of them containing the names and other information of degree recipients. In this regard, we would like you to provide personal information as follows:

For the association's newsletter

(Kou) Name (plus *kana* syllables), laboratory name, and date of your degree conferral

(Otsu) Name (plus *kana* syllables), laboratory name, and date of your degree conferral

For the association's membership list

(Kou) Name (plus *kana* syllables), laboratory name, date of your degree conferral, and educational background

We look forward to your cooperation in providing your information.

If you provide your personal information, we will strictly manage it and take every possible precaution in accordance with the Act on the Protection of Personal Information Held by Incorporated Administrative Agencies, etc. and other related laws and regulations. We would appreciate your understanding and cooperation.