

This is the translation of Japanese "Outline for Presentations".
The formal version is the Japanese "Outline for Presentations".

Research Seminar AY2022

1. Object: Presentations should contain some tangible research results as opposed reporting something about initial preparation stage of the research. They should be as closed to accomplished as a thesis paper as possible.
They also should be at a level high enough to be able to engage in discussion with faculty members.

2. Time: Summer: Middle of July to early August Fall: Middle of October to early November

3. Schedule

	July Pres.	Oct. Pres.
Title and Candidate Commentator Registration	By 5/20 (Fri.)	By 8/26 (Fri.)
Commission of commentators by Academic Boards Committees	6/7 (Tue.)	9/6 (Tue.)
Abstract Registration (Approximately A4 size, 1 page)	6/24 (Fri.)	9/26 (Mon.)
Publication of abstracts on Moodle	After 7/6 (Wed.)	After 10/5 (Wed.)

- Contents of Registration : Student Number, Name, Presentation date, Title, Candidate commentator
*The deadline is rigid. If you want to change the presentation date/time after scheduling under the unavoidable reason, you need to find another presenter who is able to change the date/time. After you get an alternate presentation date/time, please inform to Graduate School Office.
- Presentation Time : Presentation: 15min, Q & A: 5 min Total: 20min
 In some case, total presentation time might be shortened to 15 minutes.
- Abstract Volume : Approximately A4 size, 1 page
 *Abstracts will be published on Moodle
- Candidate Commentator : S/he must be an assistant professor or higher position who belongs to other than your department.
 S/he must be registered and teaching at Graduate School of Medicine, Dentistry and Pharmaceutical Sciences, or Okayama Univ. Hospital. Exclude the person who is also a student of our graduate school or belongs at the Donation course of the original department.
 If you would like to nominate a commentator who belongs to other graduate school needs to be discussed at Academic Board Committee Meeting.
 (Discuss with your supervisor and get consent from the candidate commentator by your supervisor.)

4. Moderator

- (1) From Each division
- (2) Role: To facilitate the seminar

5. Department

At least one department which the presenter belongs to members should be attended the seminar.

Outline for Presentations at “Research Seminar for Doctoral Degree” for 2022

■ Purpose of Presentations at “Research Seminar for Doctoral Degree”

Presentations to be given at the “Research Seminar for Doctoral Degree” are considered to be an opportunity for doctoral course students to report the results of their research. (Interim results report). On this occasion, it is expected to identify issues/challenges of their research process and to find a direction to move forward through discussions with faculty members and other students.

■ Timing of your presentation

Presentations should contain some tangible research results as opposed reporting something about initial preparation stages of the research.

They should be as closed to accomplished as a thesis paper as possible.

Doctoral course students should be at a level high enough to be able to engage in discussions with faculty members.

■ Announcement of presentations:

Summer: Middle of July to early August Fall: Middle of October to early November

Procedure for presentation registration

List of Departments: <http://www.hsc.okayama-u.ac.jp/mdps/professors.html>

	Content	Method	July Pres.	Oct. Pres.
1	<u>Title and Candidate Commentator Registration</u> Nominating a “Candidate Commentator” from other departments and its notification (Discuss with your supervisor and get consent from the candidate commentator by their supervisor.) Please confirm the candidate commentator about your presentation date and time. (Be available within three hours from the seminar starts.)	Download registration format from Graduate School Website → Graduate School Office (via e-mail) kdf7986@adm.okayama-u.ac.jp	Deadline 5/20 (Fri.)	Deadline 8/26 (Fri.)
2	Commission of commentators by Academic Boards Committees		6/7 (Tue.)	9/6 (Tue.)
3	Announcement of presentation schedule *Schedule change is not acceptable	Graduate School Office → Students (via e-mail)	Early June	Early September
4	Abstract Registration (Approximately A4 size, 1 page)	Students → Graduate School Office (via e-mail)	6/24 (Fri.)	9/26 (Mon.)
5	Publication of abstracts on the website		After 7/6 (Wed.)	After 10/5(Wed.)
6	Presenting the “Research Seminar for Dr. Degree”			

*The deadline is rigid.

5. Procedure at the day of the presentation

	Description
1	Each presenter should log-in to MS Teams 20 minutes prior to the start of its performance. ※Be sure to check the computer before the presentation. Otherwise, it may not be considered valid if you did not give a successful presentation.
2	The seminar begins with a moderator. Standard time: 20 min. (presentation: 15min, Q & A: 5min.) To achieve a smooth transition, the next presenter should wait before his/her assigned start time so that he/she can start quickly after the previous speaker finishes.
3	Until your turn comes, wait and listen to other students' presentations.
4	Give the presentation and answer questions. Receive advice from the appointed commentator.
5	After your presentation, listen to the presentations of other students.